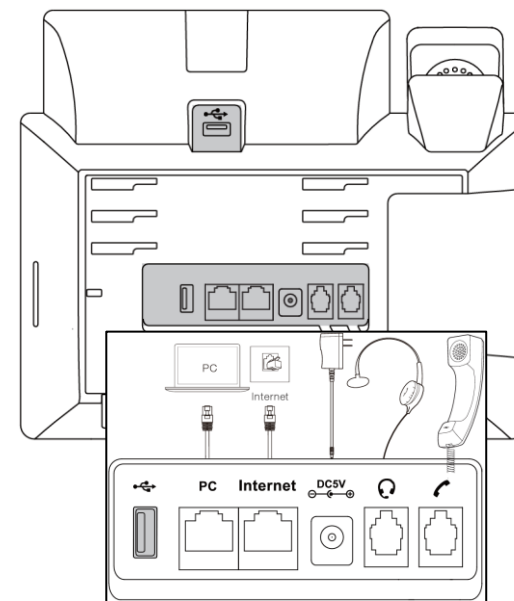


Yealink SIP-T46U IP Phone



Phone Rear View



ZiPLY Fiber Confidential

Yealink SIP-T46U IP Phone



Answering a call

Using the handset

Pick up the handset.

Using the speaker

Press

Using the headset

Press

Checking voicemail

Message indicator on the screen indicates messages are waiting at the message center.

1. Press or the **connect** soft key.
2. Follow the prompts to listen to your messages.

Blind transfer

While on a call

1. Press or the **transfer** soft key during an active call. The call is placed on hold.
2. Enter the extension or 10-digit telephone number you want to transfer to.
3. Press or the **B transfer** soft key.

Warm transfer

While on a call

1. Press or the **transfer** soft key during an active call. The call is placed on hold.
2. Enter the extension or 10-digit telephone number you want to transfer to, then press the **send** soft key.
3. When the other party answers, press or the **transfer** soft key.

Ending a call

Using the handset

Hang up the handset, or press the **end call** soft key.

Using the speaker

Press or press the **end call** soft key.

Using the headset

Press or press the **end call** soft key.

Placing a call on hold

While on a call

1. Press or the **hold** soft key. The caller will hear hold music.
2. Press the **resume** soft key to resume the call.
Press or to select the desired call to resume.

Placing a conference call

While on a call

1. Press the **confnc** soft key.
2. Dial the extension or 10-digit telephone number you want to conference in.
3. When the other party answers, press the **confnc** soft key again.

Viewing call history

1. Press the **history** soft key when the phone is idle. Press or to scroll through the list.
2. Select an entry from the list to do the following:
 - Press the **send** soft key to call the entry.
 - Press the **delete** soft key to delete the entry from the list.
 - Select **detail** to view detailed information about the entry.
 - Select **delete all** to delete all entries from the list.

Volume adjustment

Press during a call to adjust the receiver volume of the handset/speaker/headset.
Press when the phone is idle or ringing to adjust the ringer volume.
Press to adjust the media volume in the corresponding screen.

Call forwarding

To enable call forwarding

1. Press the **menu** soft key when the phone is idle, and then select **features > call forward**.
2. Select the desired forward type:
 - **Always forward:** Incoming calls are forwarded unconditionally.
 - **Busy forward:** Incoming calls are forwarded when the phone is busy.
 - **No answer forward:** Incoming calls are forwarded if not answered.
3. Enter the number you want to forward to. For **no answer forward**, press or to select the desired ring time before forwarding from the **after ring time** field.
4. Press the **save** soft key to accept the change.

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